



“ ... Helping build the wider Summercroft community”

Meeting Summary

Attendees: Maria Yiangou (Chair), Gaynor Purton (Vice-Chair), Simon Forey (Secretary), Alex O’Gorman, Emma Marks, Sheli Choudhury, Emma Gilkes, Michelle Cundall, Emma Wilson, Kyla Ball, Emma Ford, Sarah Phillips, Stuart Purton, Peter Banhidai

1) PTA: Financial overview and income

Current bank balance

£18,646

Recent profit on events:

March school disco £1,112

May cake sale £359

May Sponsored bounce £3,221

July Summer Fair £3,535 (before matched funding so will be more).

Tea towels £930

Sports Day £238

Recent PTA expenditure (other than for events):

July - £351 for the Reception area - timber for raised beds, paint, concrete etc

June - £2,500 for Art week Batik workshop (whole school)

March - £215 for cheerleading team outfits

March - £112 PTA insurance for 2014

2) PTA Committee: Presented the agreed method by which the funds are spent. In summary the school will produce a ‘shopping list’ of the things they would like to spend the above money on, and then the parents will be invited to vote. In terms of time scales the school is still producing the list. The system of voting is being discussed but will likely be available during child drop off and pick up to get the best possible coverage.

3) All: Comments and suggestions from the Summer Fair. A review was performed on the recent summer fair with an aim to get and act on feedback, which was as follows:

- The raffle - it was suggested that this is reinstated next year. The PTA highlighted that it will run a raffle for the Christmas Fair
- Other ideas for stalls and events: Crazy Golf, Circus skills, Coconut shy, Inflatable tombola (prizes are inflatables).

Next year’s Summer Fair date is Saturday 4th July.

4) All: Review list of class reps - identify gaps, many of the classes now have class reps, though there are a few which we are hoping to fill for the following classes: Acorn & Beech. A question was asked whether there can be multiple reps for any given class, which for clarification is fine.

5) All: Disco and donation day. Friday 7th Nov, We still need volunteers to take donations in on the morning and for the disco itself. Donations should be in the form of Chocolate, Wine, & Wrapped sweets in a jar.

6) All: Cake Sale overview and review, Monday the 20th October, importantly the first question on the cake sale that was asked was the format. It was noted that had you been involved in one in the past, it was fine, but if not the format was unclear. An action point was agreed to produce a one pager and send out by E-mail. In summary, in lieu of this parents are asked to donate cakes during the drop off on the Monday morning. These can be made, or bought commercially. They are sold during pick up on the same day in the junior hall. It was also suggested that individual cup-cakes are sold for a lower price directly for the kids to eat there and then. Volunteers still required.

7) Christmas Fair format and planning, we then moved on to discussing the Christmas fair

- **PTA: Committee presented an overview of their vision of the Christmas fair.** This included the flow of people moving through the fair, the planned activities and their locations. Confirmed timings from 1pm until 4pm on Saturday 29th November.
- **All: People present at the meeting were then asked to contribute Ideas for interactive stalls and events,** ideas includes: Plant the bulbs, Messy potato prints, Decorating the biscuit, Lollipop lotto, Tuck shop, Glow sticks, Picture taken with father Christmas, Prop area and photo taken (maybe with frames provided), Outside decorations, Wishing tree – while waiting for Santa.
- **Volunteers,** are required for the Christmas fair, it was suggested that if the tasks that they had to perform were more explicit we would get more volunteers, which seems like a good suggestion. Drink tokens for volunteers.

8) AOB

- Possible charity car wash with the kids was mentioned.
- Maybe it would be a good idea if there were photos of the class reps in the class room windows, and the PTA committee.