

Summerville PTA AGM Minutes 24 February 2017

Minutes

Attendees

Sarah Fach, Sarah Phillips, Chris Adams, Julie Gair, Gaynor Purton, Stuart Purton, Colin Harris, Jenni Cobbett, Veronika Kapjali, Jo Downey, Leanne King, Alastair Hill, Michelle Cundell, Francesca Hill, Carole Hintridge, Jo Paxton

Apologies

Gabs Kazai, Alex Fleet

General introduction into PTA's work and roles

- Jenni introduced the PTA and its role, fundraising for the school. She briefly ran through the projects that had been paid for this year.
- She highlighted that the school is likely to become more reliant on the money raised by the PTA due to the changing national curriculum and the increasing pressures put on the school's budget.
- Jenni confirmed that to maintain the charitable status of the PTA and its benefits it was necessary for the 3 main roles to be filled; chair, secretary and treasurer. Without these the PTA would have to fold.

Annual Financial Report (see separate sheet)

- Fran outlined the income, outgoings and bank balance carried forward.
- She highlighted that the large bank balance is due to limited spending from previous years.
- Fran advised that the subs and licenses outgoings was larger than usual as it included 2 years worth of PTA UK insurance.
- There was a general discussion regarding statutory compliances, i.e. charity commission annual return, various licenses, insurance etc.

Appointment of Committee

The following were voted in as new committee members:

- Chair: Julie Gair
- Secretary: Sarah Phillips
- Treasurer: Chris Adams
- Committee Member (role TBC): Sarah Fach
- Committee Member (role TBC): Lianne King

Julie advised that the following parents (not at meeting) have also volunteered to sit on the committee- roles TBC

- Garima Bhardwaj
- Lisa Hori

It was confirmed that the following have volunteered to coordinate these future events/ fundraisers:

- Sponsored Bounce Coordinator – Colin Harris / Sarah Fach
- Quiz Night Coordinator– Gaynor and Stuart Purton
- Christmas Cards Coordinator – Alex Fleet
- Cake Sales Coordinator – Marie Ruser

Upcoming events for discussion

The following events were briefly discussed and will be further considered in more detail by the new committee in due course:

- Friday 24th March – Quiz night- POSTPONED- Gaynor to discuss replacement date with new committee.
- Friday 9th June - Sponsored Bounce- Colin Harris and Sarah Fach both confirmed that they would be happy to run this, if the new committee would like them to. To be discussed further.
- Saturday 8th July - Summercroft Fest (music / BBQ / optional camping)/ Summer Fair – the date and format of this event is subject to further discussion. Gaynor advised that she had already approached several bands and needs to know asap if they are still required.

AOB

- Jo Paxton (based in the main office every day except Tuesday) will be the Office Liaison for the PTA not Clare Lanario as previously advised. Jo is also responsible for updating the school website. Fran to update the handover notes accordingly.
- Carole welcomed the new PTA committee and thanked them for volunteering.
- Carole also thanked the outgoing PTA for their hard work over the last year.